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CAA News

Fall 2017

Capital Area Archivists
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Annual Capital Area Archivists Dinner



The corner of State and Eagle St in 1920s Albany. The Albany Renaissance Hotel is currently on this site and [it looks a bit different](#). Courtesy of the [Albany Public Library History Collection](#).

When: Tuesday, October 3, 2017

Tour of the hotel with Tony Opalka starts at 5pm

Cocktail Hour and Hors d'oeuvres at 5:30

Where: Renaissance Albany Hotel

144 State St. (corner of State and Eagle) Albany NY, 12207

It's time for our annual Capital Area Archivists Dinner! This year promises to bring excellent food, an interesting speaker, and a tour of the renovated Renaissance Albany Hotel. We are celebrating 2017 as it marks 100 years since women gained the right to vote in New York. Our keynote speaker this year will be Dr. Laurie Kozakiewicz, who will present her talk titled "Ladies Day at the Capitol: New York's Women Legislators 1919-2015." For tickets to the dinner and more information please go to <http://www.capitalarchivist.org>

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Workshop: The Challenges of Digital Archives at UAlbany's Downtown Campus

Connect and learn with students and area professionals about the opportunities and challenges of working with digital archives. Discover how local repositories are collecting, managing, and preserving digital records in practice. Learn what applications are being used, and the new roles archivists are undertaking to ensure the preservation of unique digital content.

Students can meet local practitioners with hands-on experience, and learn what new skills are in-demand for working with digital collections. This event will feature informal conversations led by speakers from:

- New York State Archives Electronic Records Unit
- Rensselaer Polytechnic Institute Archives and Special Collections
- UAlbany's M.E. Grenander Department of Special Collections & Archives
- Union College Archives and Special Collections

Light refreshments will be available, and all are welcome to join us afterwards for a happy hour at the Washington Tavern.

Please RSVP at <https://goo.gl/forms/IU45WbRqpmsLbf8D3>

Monday October 23rd, 2017 at 5pm

Milne 200

UAlbany Downtown Campus

[141 Western Ave](#)

[Albany, NY 12203](#)

Sponsored by the Capital Area Archivists (CAA) and the M.E. Grenander Department of Special Collections & Archives.

The CAA newsletter is made up of stories and news from your institutions. Please consider submitting an article or promoting an event in the next newsletter. Send any ideas to our newsletter editor at librarian@schenectadyhistorical.org

Schoharie County Awarded a NYS Archives Grant!

The Schoharie County Records Management & Archives Office has been awarded a grant through the Local Government Records Management Improvement Fund (LGRMIF), administered by the New York State Archives.

For the 2017-18 grant cycle, the office submitted an Individual grant application for a project involving document conversion and access of Military Discharge Books and Montgomery-Otsego-Schoharie Authority (MOSA) solid waste management records; all of which are record series with permanent retention values and hold significant historical and research value. Records will undergo document conversion into microfilm master (preservation) images and into digital access images; ensuring long-term preservation of the permanent records series and establishing more accessible versions of the records for any requests to produce record copies. The grant project encompasses six original, large cloth-covered Military Discharge Books (Volumes 1 through 6, dating 1945 to 1967); and 61 boxes of MOSA records dating from 1985 through 2014. Following completion of the project, the original Military Discharge Books will be returned to Schoharie to be preserved through the county Archives program.

The office has elected to work with the New York State Industries for the Disabled, Inc. (NYSID), with the document conversion services being completed by Biel's Information Technology Systems Corporation. Thanks to Schoharie County Records Coordinator Nicole Doherty for passing this along.

Conference: Cultural Heritage at Risk: In Defense of Civilization

Friday, October 27, 2017

University at Albany, SUNY

Uptown Campus, Campus Center Ballroom

The University Libraries, in cooperation with the new College of Emergency Preparedness, Homeland Security and Cybersecurity, as well as the New York State Department of Education, is excited to present a one-day conference, "Cultural Heritage at Risk: In Defense of Civilization." Attendees will include students, faculty, and members of the cultural community in the Capital Region and beyond. The cost per attendee is \$40, which includes lunch. Register at <http://www.albany.edu/uafoundation/CHAR>.

This one-day conference will bring together researchers in diverse areas of specialization whose commonality is the protection and preservation of cultural heritage, including irreplaceable artistic and historical collections, buildings, and important local, national, and international sites. The first part of the day will focus on the effects of climate change; the afternoon session will look at acts of war and terrorism. We are pleased to welcome Dr. Brian I. Daniels from the Penn Cultural Heritage Center as our opening keynote. Other speakers will include Dr. Chris Thorncroft and Dr. Victor Asal (University at Albany), Deidre McCarthy (National Park Service), Richard Lord (NYS Department of Homeland Security), Dr. Laurie Rush (Department of Defense), and Lori Foley (Heritage Emergency National Task Force, FEMA). Speakers will promote awareness of the importance of cultural heritage, what is being done to protect it, how it can be done successfully, and where research data is needed.

See our schedule at <http://scholarsarchive.library.albany.edu/char/schedule/>.

Registration **IS OPEN**. Payment will be by credit card only. All are welcome – we hope you can attend this exciting event!

DHPSNY Workshops

DHPSNY's workshops promote interactive learning, networking, and collaboration. Free for New York institutions, DHPSNY's programs address the needs of professionals and volunteers responsible for the care and handling of historical records. Presented throughout the state, workshops emphasize hands-on learning exercises and provide supplemental resources. See below for descriptions and registration for upcoming workshops. Thanks to Jason Henn and John Diefenderfer for sending these over.

Upcoming Workshops: Fall 2017

Fundamentals of Caring for Paper Collections: Handling, Assessing Storage Needs, and Basic Care

Presenter: Gillian Marcus, DHPSNY Preservation Specialist

Time: 9:30 AM - 3:30 PM

[Click here to register for all October/November workshop dates.](#)

This workshop will introduce best practices in caring for any paper-based collection. Topics covered will include: handling guidelines, assessing storage materials and special needs items, prioritizing for treatment, and understanding preservation and conservation terminology. This program is appropriate for those looking to develop new skills and individuals wanting to increase their knowledge of best practices in the care of paper-based collections.

Wednesday, October 11 - *This session is currently full. [Click here](#) to be added to a waiting list.*
[Brooklyn Historical Society](#)

Kings County
Brooklyn, NY

Wednesday, October 25

[Western New York Library Resources Council](#)

Erie County
Cheektowaga, NY

Monday, November 6 - *This session is currently full. [Click here](#) to be added to a waiting list.*
[National Museum of Dance](#)

Saratoga County
Saratoga Springs, NY

Monday, November 13

[Rakow Research Library,](#)
[Corning Museum of Glass](#)

Steuben County
Corning, NY

Wednesday, November 15

[Roswell P. Flower Memorial Library](#)

Jefferson County
Watertown, NY

Join the
Schenectady County Historical Society
on a Bus Trip to the



Tuesday, October 24; \$65

Tickets at www.schenectadyhistorical.org/bustrip
Limit of 45 people for NARA Tour and Workshop

DHPSNY Webinars

DHPSNY's webinars are a great alternative to face-to-face workshops. Presented free of charge, DHPSNY's programs address the needs of professionals and volunteers responsible for the care and handling of historical records. DHPSNY's webinars address emerging issues and best practices, with content scaled to apply to small- and medium-sized organizations with limited resources. Webinar topics are more narrowly-focused, with more opportunities for questions and responses, as well as community building across the state. Webinars are recorded, archived, and made available for download from DHPSNY's Resources page. See below for descriptions and registration for upcoming webinars. For a description of these webinars, follow this link, <http://dhpsny.org/webinars>

Upcoming Webinars: Fall 2017 - Spring 2018

Additional 2018 webinar presentations will be announced soon

Spreading the Word

Presenters: Amy Heuer, Manager of Marketing and Engagement, CCAHA; Lee Price, Director of Development, CCAHA

Date: Thursday, September 28, 2017

Time: 11:00 AM - 1:00 PM

[Click here to register.](#)

The Importance of Strategic Planning

Presenter: Susan Weinrich, Vice President of Organizational and Community Development, New York Council of Nonprofits, Inc. (NYCON)

Date: Monday, October 16, 2017

Time: 2:00 PM - 4:00 PM

[Click here to register.](#)

Free Tools for Digital Preservation

Presenters: Annie Peterson, Preservation Services Librarian, LYRASIS; Hannah Rosen, Licensed Services Coordinator, LYRASIS

Date: Wednesday, November 29, 2017

Time: 2:00 PM - 3:30 PM

[Click here to register.](#)

Risk Assessment for Collecting Institutions

Presenter: Samantha Forsko, Preservation Specialist, CCAHA

Date: Tuesday, December 5, 2017

Time: 1:00 PM - 3:00 PM

[Click here to register.](#)

Collection Management Policies

Presenter: Amelia Parks, Archives Specialist, DHPSNY

Date: Thursday, December 14, 2017

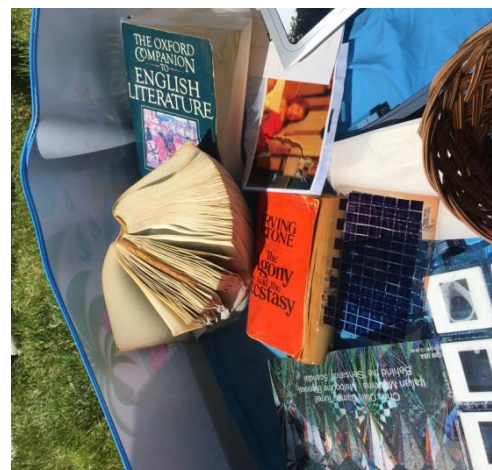
Time: 10:00 AM - 11:30 AM

[Click here to register.](#)

Kiddie Pools and Disaster Prep with DHPSNY

Attending the Documentary Heritage Program for the State of New York' Disaster Response and Recovery workshop at the New York Archives Conference was just the kick start I needed to update our disaster preparedness manual. This workshop was described as "A Hands-on Intensive" and on the registration page a bullet point mentions that "*This program includes a hands-on disaster simulation and can get quite messy. Please be sure to dress accordingly.*" With my curiosity piqued, I decided to register.

After a great presentation that covered many of the aspects of disaster recovery, we went outside for the hands-on part of the workshop. What awaited our group outside were two kiddie pools filled with books, photos, albums, CDs, negatives, and microfilm. There were also two large tarps and all the supplies and PPE that were discussed in the presentation. Before the hands-on portion, I never thought trying to salvage a drenched CD of Simon and Garfunkel's *Bridge over Troubled Water* (more like Bridge under Troubled Water...) from a kiddie pool could be so stressful, but it was!



Our two groups formed teams based off of the [incident command system](#) that was previously described to us and I was tasked with being on the triage team. Other teams included our fearless *incident commander* who was in charge of our salvage operation, our *safety officer* who made sure we all had proper personal protective equipment, *object retrieval* was in charge of physically getting the items out of the pools as well as making the decision on which items should be salvaged first, *documentation* kept track of each item and where it went after it was retrieved, and the *triage* team attempted to prevent any further damage to items that didn't need to be sent to a commercial recovery service.

It was interesting how our teams changed over time, we initially had a few people on each team, but as time went on and triage had an increasing amount of items to salvage, our incident commander pulled a couple people from documentation and sent them over to triage. The workshop was great at making it *seem* like it was a real emergency, even though we were saving mass market paperbacks, CDs, and copies of photos. This workshop was successful in motivating me to renovate the disaster plan for my library and archives and is highly recommended to anyone who wishes to do the same.

-Mike Maloney